

## **Historical Interpreter – The Historic Village at Allaire**

The Historic Village at Allaire, one of New Jersey's premier living history museums, is seeking qualified applicants for the role of **Historical Interpreter**. This **part-time, paid position** is an excellent opportunity to build a successful career in the museum industry and become familiar with best practices and standards in the heritage field worldwide. Whether you're a student pursuing a degree in history or a craftsman itching to explore the history of your trade, the possibilities are endless!

The Historic Village at Allaire is a not-for-profit educational organization dedicated to inspiring a passion for and appreciation of life in the past among its visitors. The **Historical Interpreter** will support this mission by learning and demonstrating historic activities and trades such as blacksmithing, carpentry, cookery, and other household activities as you welcome visitors to the Village. Working both independently and collaboratively with other interpreters and tour guides, the candidate will support the Historic Village at Allaire's mission to engage and inspire visitors about life in an 1830s industrial settlement. Immerse visitors in the sights, sounds, smells, and stories of life in a watershed era in American history at one of the thirteen original buildings on site while developing a host of new skills.

This is a part-time, seasonal position. Employees not eligible for benefits. Candidates will work from 11AM to 4PM, Wednesday through Sunday, beginning April 1st and ending November 27th, 2022. On select dates, candidates will be expected to be in place by 10AM to accommodate private tours.

For more information contact Dr. Linnea Kuglitsch, **Manager of Historical Programming and Volunteers**, at [LKuglitsch@AllaireVillage.org](mailto:LKuglitsch@AllaireVillage.org). To apply for this role, send a **cover letter** and **resume** to [AllaireVillageInc@gmail.com](mailto:AllaireVillageInc@gmail.com).

### **Department**

Education

### **Status**

Part time

Seasonal (hours not to exceed 29 hours per week)

### **Hours**

Wednesday to Sunday, 11AM to 4PM

April 1st to November 27th, including some Holidays

### **Salary**

\$15.00/hour

## **Training**

Required, paid

## **Duties & responsibilities**

- Learn about the Howell Iron Works, its residents, and their experiences and lifeways
- Learn additional information about American life in the 19th century
- Provide historical information and answer questions about the site and its inhabitants in a polite, professional, and enthusiastic manner
- Create a memorable experience for visitors from a diverse range of backgrounds.
- Dress in reproduction 1830s garments
- Perform the daily tasks of a nineteenth century craftsman or resident
- Train in one or more of the historical trades conducted on site
- Generate product for the General Store when conducting certain crafts
- Maintain cleanliness and order in the workplace
- Oversee volunteers during weekend operation, modeling best practices
- Care for all museum exhibits, whether indoors or outdoors
- Assess workspaces and artifacts for damage
- Assist in the preparation of materials for special events on request

## **Knowledge & skills required**

- High school diploma or equivalent
- Requires the ability to lift and carry files, boxes, paper, bags, etc. weighing up to 15 pounds
- Exceptional written and oral communication skills
- Ability to work both independently and collaboratively
- Ability to stand, walk, and speak clearly for up to four hours.
- Positive, cheerful, and professional attitude
- Must complete the **Historical Interpreter** training program
- Reliable transportation

## **Work environment**

- High comfort level in dealing with the public
- Indoor and outdoor environment
- Adverse weather conditions
- Noise, dust, pollen and insects
- Operation of light historical tools and techniques
- Emergency medical and fire safety training is a plus

## **Benefits**

- Free admission
- Flexible schedule
- Weekend and weekday hours available
- Discounted rates at the Bakery and General Store

The Historic Village at Allaire is dedicated to promoting diversity, equity, and inclusion both

within our organization and beyond. We strongly encourage individuals from underrepresented and/or marginalized communities to apply for this role.

**Living History Tour Guides** are part-time seasonal workers responsible for welcoming visiting groups to our historic Ironworks. Weave a brilliant picture of life at the Howell Iron Works in 1836 as you escort visitors to the Blacksmith's Shop, visit James P. Allaire's residence, or head to the Chapel to experience an 1830s school day over the course of a two hour private tour.

**Historical Interpreters** perform activities and trades such as blacksmithing, carpentry, cookery, and other household activities as they immerse visitors in the sights, sounds, smells, and stories of our industrial community.