

Allaire Village, Inc. 2024 Craft & Vendor Show Application

Located within Allaire State Park	732.919.3500 x 18 Email: Events@allairevillage.org www.allairevillage.org	Mail to: Allaire Village, Inc. 4263 Atlantic Avenue Farmingdale, NJ 07727
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Event	Event Date	Time of Event	Fee
Spring Craft & Vendor Show	Saturday, April 27, 2024 Rain Date: Sunday, April 28th	10 am to 4 pm	\$95
2-Day Fall Harvest Festival with Craft & Vendor Show (limited vendor space available)	Saturday and Sunday, September 21 and 22, 2024 (must be present for both days)	11 am to 4 pm	\$150
Fall Craft & Vendor Show	Saturday, September 28, 2024 Rain Date: Sunday, September 29th	10 am to 4 pm	\$95
Holiday Craft & Vendor Show	Saturday, November 9, 2024 Rain Date: Sunday, November 10th	10 am to 3 pm	\$95

Regulations for Crafters & Vendors

- 1) **PRE-REGISTRATION ONLY:** Exhibitors **MUST** register for the Show no later than 14 calendar days prior to the event date. An email will be sent once your craft/vendor items have been approved, followed by a "confirmation packet" with your space number (**mailed one week before the event date**).
- 2) **SPACE SIZE IS 14'x14'** Price is for one space only. **You must provide your own tables, chairs, and/or canopy.**
- 3) **SET-UP:** The gates will open at **7 AM** for the crafters/vendors assigned to the first time slot. Your time slot will be assigned in the confirmation packet. You will be guided to your assigned space to unload and setup. All crafters/vendors must be at their assigned space **and have their car parked** in the designated parking area by **9:15 AM**.
- 4) **PERSONAL ASSISTANCE:** If you have someone coming to help you after the event has started, please make sure they have one of your 3 designated wristbands that you receive in your "confirmation packet." Vendors are only allowed to bring **ONE Assist Car** day of the event. All Assist Cars must be in the designated parking area by **9:15 AM**.
- 5) Crafters/Vendors **cannot** break down their displays prior to 4 pm (3 pm for 11/9 event). No vehicular traffic is permitted in the event area between 9:15 am and 4 pm (3 pm for 11/9 event).
- 6) **REGULATIONS:**
 - a. Craft/vendor items will be reviewed and approved by photographs upon registration.
 - a. Crafters/vendors must provide photo or social media links of saleable items.
 - b. Crafters/vendors will enter through the main entrance and exit through the back entrance. One way. No exceptions.
 - c. Crafters/vendors must be in attendance on the date of the market.
 - d. Spaces may not be sublet.
 - e. Allaire Village, Inc. has final say on ALL crafters/vendors who participate.
 - f. Crafter/vendor must be able to produce a licensing agreement for any trademarked items on display or being sold.
 - g. Removal of inappropriate items will be requested. Failure to comply may result in expulsion.
 - h. If you are selling on more than a "casual" basis, the State Div. of Taxation requires you to have a Sales Tax Certificate.
 - i. *If you are selected to participate in the 2-day Fall Harvest Festival, you must participate both days. Tents and tables may be left overnight at your own risk, but absolutely no merchandise.
- 7) **DEBRIS DISPOSAL:** Allaire State Park is a **"Carry-in/Carry-out"** facility. All trash, litter or debris brought into the Park or generated while in the Park must be taken with you when you leave.
- 8) **NOT PERMITTED:** Vendors **may not display or sell food, baked goods or beverages for consumption, nor any form of armory** including but not limited to guns, knives, bows, arrows, swords. Additionally, illegally trademarked items, and items deemed by Allaire Village, Inc. to be inappropriate, are prohibited.
- 9) **NO REFUNDS.** Your credit card will not be charged until you are accepted into the event. Once accepted into the Allaire Village, Inc. Craft/Vendor Show, your registration fee is non-refundable and cannot be transferred to other dates. **NO exceptions.**

In case of inclement weather, please call 732-919-3500 after 4pm the day before the event for information or check all social media platforms to see if the rain date will be utilized.

**Allaire Village, Inc. and Allaire State Park/NJDEP bears no responsibility for any theft, accident or injury while on the grounds to any person, personal property or commercial property.*

Contract Signature Here: _____

Date: _____

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RETURN BOTH PAGES WITH YOUR PAYMENT FOR THE CRAFT & VENDOR SHOW.
RETAIN a copy for your reference.

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Crafter/Vendor capacity for Allaire Village's Craft Shows are LIMITED and SELL OUT fast! Please Register Early!

NAME		BUSINESS NAME	
ADDRESS			
CITY	ST	ZIP	E-MAIL
PHONE:		Social Media handles here: _____	
BRIEF PRODUCT DESCRIPTION of craft/trade items:			
Please Check off the Craft & Vendor Show event(s) you will be applying: April 27, 2024: _____ September 21-22, 2024: _____ September 28, 2024: _____ November 9, 2024: _____			
Total Amt: \$ _____	Credit Card: VISA MC AMEX DISC # _____ Exp. _____ 3 digit code on back of card # _____		

Signature: _____

By signing this contract, you have read, understand, and agree to all of the aforementioned terms on both pages of this contract.