

# Allaire Village, Inc. **2025 CRAFT & VENDOR SHOW APPLICATION** *Located within Allaire State Park*

732.919.3500 x 18    Email: [kcolonna@allairevillage.org](mailto:kcolonna@allairevillage.org)    [www.allairevillage.org](http://www.allairevillage.org)

Mail to: Allaire Village, Inc., 4263 Atlantic Avenue, Farmingdale, NJ 07727

Event	Event Date	Time	Fee
Spring Craft & Vendor Show	Saturday, May 17, 2025 Rain Date: Sunday, May 18th	10am to 4pm	\$95
2-Day Fall Harvest Festival* with Craft & Vendor Show <b>(limited vendors accepted)</b>	Saturday and Sunday, September 20 and 21, 2025 <b>(must be present for both days)</b>	11am to 4pm	\$150
Fall Craft & Vendor Show	Saturday, September 27, 2025 Rain Date: Sunday, September 28th	10am to 4pm	\$95
Holiday Craft & Vendor Show	Saturday, November 15, 2025 Rain Date: Sunday, November 16th	10am to 3pm	\$95

Name		Business Name	
ADDRESS			
CITY	ST	ZIP	E-MAIL
PHONE		Social Media Handles:	
BRIEF PRODUCT DESCRIPTION of craft/trade items:  <b>Always submit PHOTOS of your products (via mail or email) with your application.</b>			
Please check the Craft & Vendor Show event(s) you will be applying for: May 17, 2025: _____    September 20-21, 2025: _____    September 27, 2025: _____    November 15, 2025: _____			

PLEASE SIGN AND RETURN BOTH PAGES OF THIS APPLICATION **WITH PHOTOS** TO

Attn: Allaire Craft & Vendor Show, Allaire Village, Inc., 4263 Atlantic Avenue, Farmingdale, NJ 07727

Email: [kcolonna@allairevillage.org](mailto:kcolonna@allairevillage.org)

Signature: \_\_\_\_\_

By signing this contract, you have read, understand, and agree to all of the aforementioned terms on both pages of this contract.

**Crafter/Vendor capacity for shows is LIMITED and SELLS OUT!**

Please allow up to 2 weeks to process your application. **Acceptance letters with payment information will be emailed.**

Once accepted, pay by check (Allaire Village, Inc), credit/debit card, or money order. **Payment completes the registration process.**

RETAIN A COPY FOR YOUR REFERENCE

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## Rules & Regulations for Crafters & Vendors

1. PRE-REGISTRATION ONLY: Exhibitors MUST register for the Show no later than 14 calendar days prior to the event date. An email will be sent once you have been approved requesting payment. Spaces are limited. **FULL PAYMENT is what reserves your space in the show and completes the registration process.**
2. DETAILED EVENT INFORMATION: An envelope containing information, your space number, and entry time slot will be **mailed by USPS** at least one week before the event date.
3. SPACE SIZE: 14'x14' Price is for one space only. **Spaces are assigned after full payment.** You must provide your own tables, chairs, and/or canopy.
4. SET-UP: Crafters/Vendors are assigned an entry time. The gates will open at 7:00AM for the first time slot. You will be guided to your assigned space to unload and set up. **All crafters/vendors must enter the show area by 9:00AM and have their car parked in the designated vendor parking area by 9:15AM.**
5. PERSONAL ASSISTANCE: Vendors are only allowed to bring ONE Assist Vehicle on the day of the event. All vehicles must arrive by 9:00AM and be in the designated vendor parking area by 9:15AM. If you have someone coming to help you after the event has started, they must park in general parking. They should arrive wearing a designated vendor wristband that you receive in your USPS envelope to avoid paying an admission fee.
6. END OF DAY: Crafters/Vendors cannot break down their displays prior to 4:00PM (3:00PM for 11/15 event). No vehicular traffic is permitted in the event area during the event time. Vehicles may reenter the event area at 4:00PM (3:00PM for 11/15 event).
7. REGULATIONS:
  - a. **Crafters/vendors must provide photo or social media links of saleable items.**
  - b. Craft/vendor items will be reviewed and approved by photographs upon registration.
  - c. Crafters/vendors will enter through the main entrance and exit through the back entrance. One way. No exceptions.
  - d. Crafters/vendors must be in attendance on the date of the market.
  - e. Spaces may not be sublet.
  - f. Allaire Village, Inc. has final say on ALL crafters/vendors who participate.
  - g. Crafter/vendor must be able to produce a licensing agreement for any trademarked items on display or being sold.
  - h. Removal of inappropriate items will be requested. Failure to comply may result in expulsion.
  - i. If you are selling on more than a "casual" basis, the State Div. of Taxation requires you to have a Sales Tax Certificate.
8. \*If you are selected to participate in the 2-DAY FALL HARVEST FESTIVAL, you must participate both days. Tents and tables may be left overnight at your own risk, but absolutely no merchandise.
9. DEBRIS DISPOSAL: Allaire State Park is a "Carry-in/Carry-out" facility. All trash, litter or debris brought into the Park or generated while in the Park must be taken with you when you leave.
10. NOT PERMITTED: Vendors may not display or sell food, baked goods or beverages for consumption, nor any form of armory including but not limited to guns, knives, bows, arrows, swords. Additionally, illegally trademarked items, and items deemed by Allaire Village, Inc. to be inappropriate, are prohibited.
11. PAYMENT: Full Payment is due upon your acceptance into the event. **Full payment reserves your space in the show. NO REFUNDS.** Your registration fee is non-refundable and cannot be transferred to other dates. NO exceptions. Please note a 3% service charge will be added to your total when using your credit card for payment. *In case of inclement weather, please call 732-919-3500 after 4pm the day before the event for information or check all social media platforms to see if the rain date will be utilized.*

Allaire Village, Inc. and Allaire State Park/NJDEP bears no responsibility for any theft, accident or injury while on the grounds to any person, personal property or commercial property.

Contract Signature: \_\_\_\_\_

Date: \_\_\_\_\_